## WPF Risk Register

			Risk Identification		Inho	rent Risk Sco	ring	Existing Risk Controls	Posi	dual Risk Sco	ring	Further Risk Controls
Risk	Risk Description	Risk appetite	Risk Causes	Risk Consequences (Effect)	Likelihood	Impact	Risk Score		Likelihood	Impact	Risk Score	
No. Risk No.	Risk Description		Risk Causes	Risk Consequences (Effect)	Likelihood	Impact	Risk Score		Likelihood	Impact	Risk Score	
9	Climate Change	Cautious	<ul> <li>Net global carbon production in excess of Paris Agreement's 2 degree target</li> <li>Policy responses and actions globally and nationally to combat climate change or to build resilience to it, may not materialise, or may have negative financial or demographic consequences</li> <li>Fund actions or inactions exacerbating climate change and its impact</li> </ul>	assets, or impact on the productivity and profitability of certain	5.00	5.00	30.00	<ul> <li>Fund considers this when allocating assets and appointing Fund Managers</li> <li>Global, national and industry regulations</li> <li>Climate Risk Strategy</li> <li>Responsible Investment Policy</li> <li>Regular training on Climate Risk and mitigation actions</li> <li>BCPP sign up to net zero carbon by 2050</li> <li>Agreed climate risk reporting metrics and an annual review of these</li> </ul>	5.00	5.00	30.00	Review and update climate risk policy     Review 2020 UK Stewardship Code     requirements and take steps to become a     signatory     Develop Fund actions and response to Task     Force on Climate Related Financial Disclosures     (TCFD) requirements     Engage further with organisations around the     Fund's Responsible Investment, including     Climate Risk, objectives
1	Long term market risk	Minimalist	<ul> <li>Inappropriate strategic asset allocation</li> <li>Inability to implement strategic asset allocation</li> <li>Poor fund manager performance</li> <li>Fundamental long term events e.g. climate change, systemic risk, inflation, geopolitics</li> <li>Inappropriate products developed by the Border to Coast Pension Partnership</li> <li>Inappropriate (too high) expectations</li> </ul>	<ul> <li>Asset values do not meet expectations</li> <li>Employer contributions forced to increase above expectations or by a large amount at short notice</li> <li>Investment risk is forced to increase</li> <li>Future benefits cannot be paid by the Fund out of existing assets</li> <li>Positive inflation would increase liabilities and potentially decrease asset values</li> </ul>	4.00	5.00	25.00	<ul> <li>BAU policy and governance arrangements including the setting of an appropriate investment strategy and funding strategy, including climate risk, the use of professional staff, consultants, and advisers, quarterly reporting to committee, appropriate asset allocation.</li> <li>Only anticipate long-term returns on a relatively prudent basis to reduce risk of under-performing</li> <li>Engagement with Border to Coast - developing funds and monitoring fund performance.</li> <li>Appropriate monitoring of investment behaviour and performance.</li> <li>Inflation is a key feature of investment strategy review and monthly monitoring of the portfolio</li> <li>Regular review of Strategic Asset Allocation</li> </ul>	4.00	4.00	20.00	<ul> <li>Review of investment strategy in light of climate risk and responsible investment policy and evaluate exposure to climate risk and other Environmental, Social and Governance factors.</li> </ul>
8	Cyber Security	Averse	<ul> <li>Systemic cybersecurity events (e.g. taking down financial trading institutions globally)</li> <li>Local cyber security events (e.g. targeting the Council)</li> <li>Personal cyber security events (e.g. phishing emails targeting staff)</li> <li>Inadequate system security, including threats to core systems</li> <li>Inadequate staff training and staff vigilence</li> </ul>	<ul> <li>Loss of data and/or data disruption</li> <li>Reputational damage</li> <li>Breaches of the law</li> <li>Fines</li> <li>Costs of fixing issues</li> <li>Business interruption</li> </ul>	4.00	5.00	25.00	<ul> <li>Use of scheme adminstrator systems and system security</li> <li>Staff training</li> <li>Bespoke Fund cyber security policy</li> <li>Business continuity and disaster recovery planning session with consultants</li> <li>Implementation of Cyber security policy</li> </ul>	3.00	4.00	16.00	<ul> <li>Arrange for systems testing</li> <li>Arrange for an audit once Member Self Service is live</li> <li>Regular meetings with WCC's Cyber Security team</li> </ul>
2	Short term market risk	Open	Significant reductions in asset values     Active management (BCPP)     Rapid changes in the economic environment e.g. interest rate rises and     inflation     Inappropriate asset allocation     Poor fund manager performance     Global events e.g. pandemics     Global political and trade tensions, including regulatory risk     Brexit     Asset bubbles     Poor fund development and procurement     Natural fund and market volatility     Possibility of market values reducing to the long term average	<ul> <li>Asset values do not meet expectations</li> <li>Cashflow requirements cannot be bet efficiently or effectively</li> <li>Being unable to meet payment deadlines</li> <li>Being forced to sell assets under distress</li> <li>Being unable to pay benefits to members due to liquidity constraints</li> <li>Introducing volatility to employer contributions or those employers close to exit</li> </ul>	5.00	3.00	18.00	<ul> <li>Diversification of assets</li> <li>Regular committee and officer monitoring of investment asset allocations and fund manager performance relative to benchmarks and absolute.</li> <li>Cashflow planning to avoid selling assets under distress</li> <li>Maintain sufficient allocation to liquid assets.</li> <li>Long term approach to employer contributions, promoting their stability</li> <li>Rota of fund manager presentations to the investment sub-committee.</li> <li>Regular review of Strategic Asset Allocation.</li> </ul>	5.00	2.00	12.00	
6	Inability to meet demand for activity	Averse	<ul> <li>Growth in membership numbers</li> <li>Growth in employer numbers</li> <li>Growth in complexity and difficulty of employer issues</li> <li>New and complex LGPS regulations (e.g. McCloud, £95k exit cap)</li> <li>Increasing value of fund investments</li> <li>Increasing complexity of fund investments</li> <li>Erosion of staff capacity/resilience due to long term remote working</li> <li>Inability to recruit / retain appropriately skilled staff</li> <li>Inability of the Fund officers to keep up with demand (capacity or skills)</li> <li>Persistently increasing customer expectations</li> <li>Unpopular government decisions impacting on LGPS</li> <li>Inability to contract / service providers</li> </ul>	Quality of services reduces     Governance failures     Key administration performance measures not met     Sub-optimal investment decisions made     Reputational risk	4.00	3.00	15.00	<ul> <li>Medium term forecasting of demand and planning for the capacity and resources required</li> <li>Investing in quality and productivity of staff through training and development</li> <li>Investing in systems development</li> <li>Use of management information to monitor and manage performance</li> <li>Succession planning</li> <li>Procuring appropriate services through contracts</li> <li>KPI and workload monitoring for administration team</li> <li>Staff training</li> <li>Data quality reviewed continuously</li> <li>Maintenance of governance arrangements and actions</li> <li>Responding to Government consultations</li> <li>Independent Pensions Specialist tender being progressed - Post now filled</li> <li>Introduction of medium term resource planning (Admin and investment)</li> <li>Member Self Service (MSS)</li> </ul>	3.00	3.00	12.00	• Investing in systems development and systems thinking

## Appendix 5

			7			3.00		<ul> <li>Building resilience requirements into service contracts</li> <li>Digital record keeping</li> <li>Storing data back-ups off site</li> <li>Custodian holding investment data</li> <li>Maintaining close links with advisers, consultants, and external organisations.</li> <li>Use off Tystems to work remotely</li> <li>Business continuity and disaster recovery planning session with consultants</li> </ul>
11	Fraud	Averse	<ul> <li>Increased financial pressure on individuals</li> <li>The passing of time since any previous targeted review of Fraud risk</li> <li>Fraud instigated by any Fund stakeholders, e.g. members, officers, fund managers, custodian, and employers.</li> <li>Scams carried out by fraudsters e.g. masquerading as private financial advisers or as members</li> </ul>	Members lose benefits to fraudsters     Reputational risk     Time spent unpicking the fraud     Fradulent members gain benefits they are not entitled to     Fund incurs costs to recover losses     Investment assets lost to fraud or irregularity     Investment losses not reported if covered up	3.00	3.00	12.00	Application of Administering Authority code of conduct to fund officers, fraud strategy, and whistleblowing policy     Application of division of duties and signatory processes for financial transactions and administration     Periodic independent internal audit reviews of administration and investment activity and controls     Annual external audit reviews     Financial industry regulatory regimes governing fund manager conduct and processes     Fraud, Bribery and Corruption Framework     Employer's fines     Fraud risk review in 2021/22, and ongoing review of fraud management
12	Governance Failure	Averse	<ul> <li>Lack of capacity to service governance requirements</li> <li>Lack of training</li> <li>Lack of continuity in staffing, advisers, or committee / board members</li> <li>Inadequate checking/review of standards compared to requirements and best practice</li> <li>Complacency in light of recent governance improvements</li> <li>Out of date policies and contracts</li> <li>Local government elections impact on committee continuity</li> <li>Uncertainty around overall governance structure and responsbility for decision making and actions</li> <li>Unpopular government decisions impacting on LGPS</li> <li>Inability to sign off pension fund accounts</li> <li>Lack of attendance at meetings</li> </ul>	<ul> <li>Adverse impact on Fund's reputation</li> <li>Exposure to unplanned risks or poor administration and investment performance</li> <li>Breaches of the law</li> <li>Poor decisions</li> <li>Decisions that are not appropriately authorised</li> <li>Customer dissatisfaction</li> </ul>	3.00	4.00	16.00	<ul> <li>Training plans for committees, Board, and staff</li> <li>Quarterly committee and Board meeting cycles</li> <li>Training needs analysis</li> <li>All training provision to be made available to all committee and Board members</li> <li>Management of a Contracts register</li> <li>Management of a Fund policy schedule</li> <li>Quarterly risk monitoring at committee and board</li> <li>Quarterly monitoring of Business Plan delivery at board</li> <li>Use of digital technology - remote working and remote meetings</li> <li>Responding to government consultations</li> <li>Light review of compliance with Code of Practice 14</li> </ul>
3	Financial mismatch	Averse	<ul> <li>Fund assets fail to grow in line with the developing cost of meeting liabilities</li> <li>Inadequate contributions asked of employers</li> <li>Employers do not pay contributions required</li> <li>Investment returns lower than expected</li> <li>Inflation risk</li> <li>Inappropriate funding assumptions used</li> <li>Actual membership experience materially different from expectations</li> <li>Incorrect membership or cashflow data used to determine funding strategy</li> <li>Cashflow negative</li> </ul>	<ul> <li>Funding level deteriorates</li> <li>Higher investment risks being taken</li> <li>Employer contributions increasing</li> <li>Being unable to pay benefits to members out of fund assets</li> </ul>	2.00	5.00	15.00	<ul> <li>Fund valuation process driving an updated Investment Strategy and Funding Strategy on a periodic basis.</li> <li>Triennial valuations for all employers</li> <li>G-monthly reporting on funding evolution to Committee, using rolled- forward liablities.</li> <li>Annual monitoring of longevity risk via Club Vita participation.</li> <li>Use of professional advisors to support setting of appropriate funding assumptions.</li> <li>Asset liability modelling focuses on probability of success and level of downside risk</li> <li>Annual cashflow review</li> <li>Ongoing data quality review</li> <li>Understand the assumptions used in any analysis and modelling. Compare these with own views and risk levels.</li> </ul>
4	Employer risk	Averse	<ul> <li>Orphaned employers</li> <li>General economic / financial pressure on employers</li> <li>Deterioration in employer financial positions</li> <li>Deterioration in quality of employer administration function</li> <li>inadequate support from the Fund to employers</li> <li>Inadequate monitoring of employers by the Fund</li> <li>Admissions agreements inadequate or not agreed</li> <li>Employer contribution rates higher than deemed affordable</li> <li>Some significant changes in employer sace (e.g. large staff transfers between employers, and a large number of further academy conversions expected in the next year)</li> </ul>	Employers cannot pay the required contributions because contribution requirements increase too quickly or too far     Employers cannot pay the required contributions because employer financial viability reduces     Increased administration costs     Reputational damage to the Fund and to employers     Paying employers having to pick up costs of non paying employers     Liabilities falling back to underwriting employers     Overly cautious investment strategy requiring higher contribution rates	3.00	3.00	12.00	essation deet or security/guarantor     Spread pro-rata among all employers     Employer covenant review     Stabilisation mechanism to limit sudden increases in contributions     Breaches monitoring     Employer training day     Fund AGM     Admissions and Terminations Policy     Cashflow planning to provide cashflow resilience if contributions reduce     FSS having appropriate regard to risk and meeting the Funds objectives     iConnect     Endance breaches monitoring_regularly reviewed
10	Data Quality	Averse	<ul> <li>McCloud impact</li> <li>Persistently increasing customer service expectations</li> <li>Covid impact on member health and wellbeing - increasing the adverse impact of any problems with pensions</li> <li>Member benefits paid incorrectly</li> <li>Employer contributions higher than deemed affordable or thought necessary</li> <li>Inadequate data quality</li> <li>Inadequate data quality</li> <li>Poor data provided by employers or payroll providers</li> </ul>	<ul> <li>Overly cautious investment strategy requiring higher employer contributions</li> <li>Incorrect benefit payments to scheme members</li> <li>Complaints and disputes from scheme members</li> <li>Negative reputational impact</li> </ul>	3.00	3.00	12.00	<ul> <li>Administration governance review actions and maintenance of those standards</li> <li>SLA with Council payroll service</li> <li>Maintenance of Fund website</li> <li>Funding Strategy having appropriate regard to risk and the meeting of Fund objectives</li> <li>Data quality scores and reviews</li> <li>Staff training</li> <li>Performance monitoring of employer data quality</li> <li>Performance monitoring of administration team KPIs</li> <li>iConnect implemented</li> <li>Member Self Service</li> <li>Light review of compliance with Code of Practice 14</li> </ul>

	2.00		<ul> <li>Implementation of Cyber Security policy, including staff training</li> <li>Completion of documentation of investment practices</li> </ul>				
2.00	3.00	9.00	<ul> <li>Provide ongoing training to staff and awareness of the pensions industry being targeted by potential scams</li> </ul>				
2.00	3.00	9.00	<ul> <li>Signing up to UK Stewardship Code 2020</li> <li>Use of National Knowledge Assessment to inform training plan</li> <li>Review of committee arrangements and Terms of Reference</li> <li>Review account reporting timescales</li> </ul>				
1.00	4.00	8.00	<ul> <li>Review of individual employer covenants, including consideration of their specific risk factors</li> </ul>				
3.00	2.00	8.00	<ul> <li>Additional liaison with known future employers on pension fund matters</li> <li>FSS being reviewed as part of the valuation process</li> </ul>				
2.00	2.00	6.00	<ul> <li>UK Stewardship Code 2020</li> <li>Regular liaison with Scheme Employers</li> <li>Implementation of Member Self Service</li> </ul>				